



## 2016 Employer Invoice Due Date and Subsidy Payment Schedule

| Payment for Invoice Month | Last Day to Receive Invoice | Payment Issue Date |
|---------------------------|-----------------------------|--------------------|
| Delayed Invoices          | -                           | 4/21/2016          |
| Delayed Invoices          | -                           | 4/28/2016          |
| Delayed & May 2016        | -                           | 5/5/2016           |
| Delayed & May 2016        | -                           | 5/12/2016          |
| May 2016                  | -                           | 5/19/2016          |
| May 2016                  | -                           | 5/26/2016          |
| June 2016                 | 5/31/2016                   | 6/9/2016           |
| June 2016                 | 6/14/2016                   | 6/23/2016          |
| July 2016                 | 6/27/2016                   | 7/7/2016           |
| July 2016                 | 7/12/2016                   | 7/21/2016          |
| August 2016               | 7/26/2016                   | 8/4/2016           |
| August 2016               | 8/9/2016                    | 8/18/2016          |
| September 2016            | 8/29/2016                   | 9/8/2016           |
| September 2016            | 9/13/2016                   | 9/22/2016          |
| October 2016              | 9/27/2016                   | 10/6/2016          |
| October 2016              | 10/11/2016                  | 10/20/2016         |
| November 2016             | 11/1/2016                   | 11/10/2016         |
| November 2016             | 11/15/2016                  | 11/23/2016         |
| December 2016             | 11/29/2016                  | 12/8/2016          |
| December 2016             | 12/13/2016                  | 12/22/2016         |

### How to receive payment:

To receive an Insure Oklahoma premium assistance payment, you must fax, email or upload the entire health plan invoice including the summary page to your employer portal each month.

- If the invoice is not received by OHCA, no Insure Oklahoma premium assistance payment can be made.
- The OHCA must receive the employer's health plan invoice by the date listed as the "Last Day to Receive Invoices" date. (If the invoice is received after the due date, the Insure Oklahoma premium payment will be delayed.)
- When the OHCA receives the invoice, they will proceed with payment processing. If the invoice is received by the "Invoice Due Date," payment will be issued on the "Payment Issue Date."
- Insure Oklahoma premium assistance payments will be deposited into your bank account via Electronic Funds Transfer (EFT).
- You must always pay the total monthly health plan invoice to the health plan carrier. Subsidies are made in their prospective month, for example: If a January invoice is received in December, it will not pay until January.

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